



ANZSN 2022
Level 4, Accor Stadium
17-19 October 2022

Dear Exhibitor,

Expo Evolution has been appointed as the official stand, electrical and furniture contractor for **ANZSN 2022**.

To assist you in preparing your exhibition space for the event, please find attached:

- **Shell Scheme Inclusions Form**
- **Fascia Name Form (compulsory)**
** this may also be filled out via our website's [Online Fascia Form](#)
- **Additional Electrical Order Form**
- **Electrical Stand Layout Form**
- **Stand Upgrade Form**
- **Furniture Order Form**
**Please visit our website to view our full range of furniture
www.expoevolution.com.au

Once forms are completed, please email to exhibitor@expoevolution.com.au by **Friday 30th September 2022**.

Our full range of products and services may be viewed and ordered via our website www.expoevolution.com.au, including furniture, AV and options for customised stand packages. Please contact us if you would like to take advantage of any of the stand upgrade options.

The information compiled from these forms will ensure the smooth installation of the exhibition. To ensure we meet your requirements, please place your orders by **Friday 30th September 2022**. Late fees may apply to orders placed after the due date. Your prompt reply is greatly appreciated.

Should you have any queries, please do not hesitate to contact us on 02 9604 3075 or at exhibitor@expoevolution.com.au

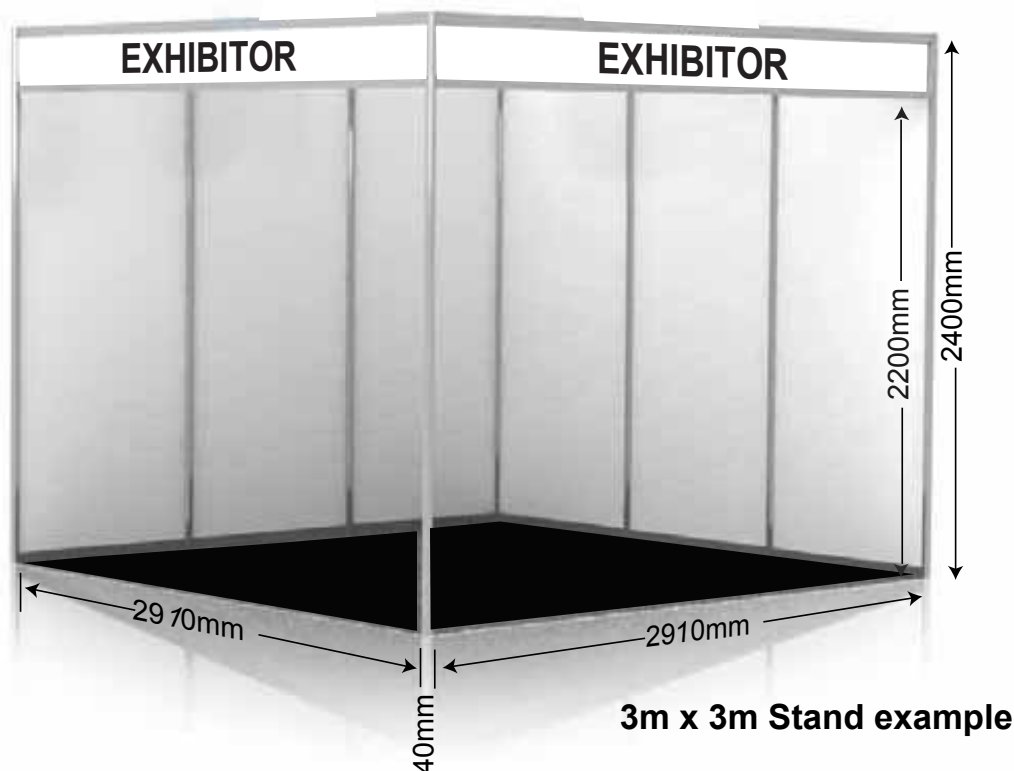
We look forward to working with you at this exciting event.

Kind regards

The Expo Evolution Team

SHELL SCHEME INCLUSIONS

please email to exhibitor@expo evolution.com.au



Shell Scheme Package Inclusions

Size	3m x 3m stand (standard)
Walls	White melamine walls (2400mm H x 970mm W visible image area per panel)
Fascia	Matt anodized aluminium frame with insert and 2.2m clearance underneath
Fascia Sign	1 x white fascia sign with black lettering on all open sides including company name and stand number
Lighting	2 x Spotlights (per 9sqm stand)
Power	1 x 5amp power point (per 9sqm stand)
Flooring	Venue Flooring

please email to:
exhibitor@expoevolution.com.au

The logo for Expo Evolution features the word "expo" in a bold, grey, sans-serif font, with the "x" and "p" being particularly prominent. Below "expo" is the word "evolution" in a smaller, black, sans-serif font. A thick, orange, curved arrow starts under the "e" of "expo", loops around the "o", and points towards the right, ending under the "n" of "evolution".

please email to:
exhibitor@expoevolution.com.au

Event:	Stand Number:
Venue:	Stand Name:
Show dates:	
Company:	Phone:
Address:	
Contact Name:	Email:
Mobile Number:	On Site Contact:

PLEASE FILL OUT AND RETURN FORM TO

exhibitor@expoevolution.com.au BY:

**EXPO EVOLUTION IS THE SOLE SUPPLIER OF POWER TO ANY STAND.
OTHER ELECTRICAL CONTRACTORS CAN WORK FROM THE ORDERED & SUPPLIED POWER**

This form will become a tax Invoice once payment is made to ABN 73133874085.
Please notify our staff onsite of any disparity to your order. No claims will be recognised after the event

[illegible]

Terms and condition (please read carefully)

- All items are subject to availability
- Orders cannot be confirmed until payment has been made in full
- Late orders or changes will incur additional fees
- Any cancellations within 24 hrs will be charged at full price
- Expo Evolution is not responsible for any items left on our equipment after show finish
- Any damage to items during the show is the responsibility of the hirer
- Please notify Expo Evolution ASAP of any problems with your order or delivery

* I hereby confirm acceptance of the terms and conditions of hire set out by Expo Evolution.

Sub Total

GST 10%

Total

Signed _____ Date _____

ALL ORDERS PLACED AFTER

WILL INCUR A COMPULSORY LATE FEE OF \$50.00

ACCEPTED FORMS OF PAYMENT ARE LISTED BELOW:

CREDIT CARD PAYMENTS WILL INCUR FEES

Credit Cards ☐ Amex ☐ Visa Card ☐ MasterCard

Card No

Card Sec Code

Name of Card Holder:

Expiry Date

(Printed full name on card)

Authorised Signature

Please make cheques payable to Expo Evolution
We are sending a cheque for the full amount of:

Date :

Account Number: 000217- 8 BSB Number: 302 171
Branch: Warringah Mall Electronic Funds Transfer (EFT): Bankwest



STAND LAYOUT FORM

please email to:
exhibitor@expoevolution.com.au

Event:	Stand Number:
Venue:	Stand Name:
Show dates:	
Company:	Phone:
Address:	
Contact Name:	Email:
Mobile Number:	On Site Contact:

PLEASE FILL OUT AND RETURN FORM TO
exhibitor@expoevolution.com.au BY:

Please draw the layout of your stand showing as clearly as possible the modifications you are making and any other relevant details, or attach a copy of the plans if available. Mark 'P' for power, 'L' for lighting, 'AV' for audio visual equipment, 'SW' for slat walling, 'G' for graphic panel, 'SH' for shelving.

Stand size _____ m x _____ m Back of Stand

Front of Stand

please email to:
exhibitor@expoevolution.com.au



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